

KENYA FORESTRY RESEARCH INSTITUTE



Ref: KEFRI/AD/SD/VOL.XI/332

19th August, 2021

TO ALL TENDERERS

Dear All,

ADDENDUM NO: 2

TENDER REFERENCE NO: KEFRI/ONT/004/2021-2022

**TENDER NAME: SUPPLY, DEPLOYMENT, COMMISSIONING AND SUPPORT OF AN
ENTERPRISE RESOURCE PLANNING SYSTEM (ERP)
(RE-ADVERTISEMENT)**

The Kenya Forestry Research Institute (KEFRI) makes the below clarification to the above mention tender, advertised on MyGov. – Issue No.06/2021-2022 which appeared on the People Daily of **Tuesday, 10th August, 2021** and the Tender Document uploaded at <https://www.kefri.org/components/tenders/tenders.html> and the Public Procurement Information Portal (www.tenders.go.ke) as follows;

1) SECTION III - EVALUATION AND QUALIFICATION CRITERIA

Mandatory requirement - MR- 8 is corrected as indicated below;

Table 2: Mandatory Preliminary Requirements

No.	Original Requirement	Corrected/Clarified
MR 8	<p>Provide copies of audited accounts for the company for the accounting years, 2019 and 2020.</p> <p>The bidder's annual turnover in the sale, supplies & installation of IT systems should be at least Ksh 100, 000,000 for the last 2 years (i.e 2019, 2020 - Each Year), to be supported by authentic documentary evidence (audited balance sheet) and confirmation regarding turnover.</p> <p>Attach copies of financial statements (balance sheets, including all related notes, and income statements) for the years required above complying with the following conditions:</p> <p>Must reflect the financial situation of the Tenderer or member to a JV, and not sister or parent companies.</p> <p>Historic financial statements must be audited by a certified accountant.</p> <p>Historic financial statements must be complete, including all notes to the financial statements.</p> <p>Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).</p> <p>Must fil Form FIN – 1, 2 & 3 Financial Situation</p>	<p>Provide copies of audited accounts for the company for the accounting years, 2019 and 2020. – Attach Audited Accounts for the Year 2020 only-Clearly showing the 2019 results.</p> <p>The bidder's gross annual turnover in the sale, supplies & installation of IT systems should be at least Ksh 80, 000,000 for the last 2 years (i.e 2019 & 2020). This should be supported by authentic documentary evidence (audited balance sheet) and confirmation regarding turnover.</p> <p>Attach copies of financial statements (balance sheets, including all related notes, and income statements) for the years required above complying with the following conditions:</p> <ul style="list-style-type: none"> • Must reflect the financial situation of the Tenderer or member to a JV, and not sister or parent companies. • Historic financial statements/Audited accounts must be audited by a certified accountant. • Historic financial statements must be complete, including all notes to the financial statements. • Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted). <p>Must fil Form FIN – 1, 2 & 3 Financial Situation</p>

2) ALL THE OTHER INSTRUCTIONS REMAINS THE SAME.

Ngeny K. Tingos

Ag. Deputy Director Supply Chain Management